



The proposed expansion of primary and secondary schools in West Sussex from September 2017

Consultation ends 21 December 2016



**west
sussex
county
council**

Foreword



West Sussex is served by a large number of highly-regarded schools. The County Council has been closely monitoring the number of children to make sure schools can meet the demand for places. We have received evidence of further growth in the number of children. This is in part due to an increase in the birth rate and also in response to migration and house building.

This booklet explains the proposals of local schools to expand to cater for the extra numbers. WSCC, in its role as commissioner of school places, is working in partnership with the schools co-ordinating this consultation exercise on their behalf. The individual governing bodies of each of the schools will take the decision on whether schools expand.

I urge you to read this document and write to us with your views. We will pass these to the schools for further consideration. Your opinions are important to the governing bodies and will influence how and where school places are provided.

Christine Field

Cabinet Member for Wellbeing and Deputy Leader
West Sussex County Council

Introduction

Numbers of children have been rising across the County for several years. The following tables summarise proposals for primary and secondary schools in West Sussex to expand to cater for existing or forecast future demand from September 2017.

Further details for each individual school are listed in the second half of this booklet and are grouped in the school localities referred to in the table.

Public drop-in sessions

Public drop-in sessions are being organised on the following dates and we would welcome meeting with you to discuss the plans further.

ANGMERING

Tuesday 13 December 2016

3.15 to 7pm

The Angmering School, Station Road, Angmering, West Sussex BN16 4HH

SOUTHBOURNE

Tuesday 6 December 2016

2.30 to 6.30pm

Bourne Community College, Park Road, Southbourne, Hampshire PO10 8PJ

EAST GRINSTEAD

Tuesday 29 November 2016

3.30 to 6.30pm

Blackwell Primary School, Blackwell Farm Road, East Grinstead, West Sussex RH19 3JL

Summary

Proposals

Implementation date for all proposals is September 2017.

LOCALITY	SCHOOL	PROPOSAL
Angmering	Angmering Secondary School	Increase from a Published Admission Number of 252 places to 9 forms of entry (270 places) per year
	St Wilfrid's Catholic Primary School	Increase from a Published Admission Number of 20 places to 1 form entry (30 places) per year
Bourne	Chidham Parochial Primary	Increase from a Published Admission Number of 20 places to 1 form entry (30 places) per year
	Compton and Up Marden C of E Primary*	Increase from a ½ form entry (15 places) to a Published Admission Number of 20 places per year
	Funtington Primary*	Increase from a ½ form entry (15 places) to a Published Admission Number of 20 places per year
	Bourne Community College	Increase from 5 forms of entry (150 places) to 6 forms of entry (180 places) per year
East Grinstead	Blackwell Primary	Increase from a 2 form entry school (60 places) to a 3 form entry (90 places) per year
	The Meads Primary*	An extra class (30 places)
Lancing	Sompting Village Primary	Increase from a 2 form entry school (60 places) to a 3 form entry (90 places) per year
Littlehampton	St Catherine's Catholic Primary	Increase from a 1 form entry school (30 places) to a 2 form entry (60 places) per year

*For information, these projects do not require statutory public consultation because they involve bulge classes or increases that are less than 25% of the size of the school. However we wish to raise awareness of the proposals and would welcome your views and comments.

Size of school, 'forms of entry' and 'Published Admission Number' – the term 'form of entry' is often used as a shorthand in planning school places. A form of entry is usually defined as 30 pupils per year of age; thus a two form entry (2fe) primary school will have up to 60 pupils per year and up to 420 in total for seven year groups. Such a school would require a minimum of 14 classbases plus other accommodation (hall, other curriculum areas, etc). The 'Published Admission Number' is the maximum number of entries allowed in each year and is agreed by the school with the Local Authority Schools Admission Team.

Pupil numbers – a national issue

Extra classes are being added and new schools being built across the country in order to cope with a rise in the birth rate particularly in the South East. In 2016, the Department for Education published a set of pupil projections which suggests that overall, the population of state-funded schools is projected to increase by 750,000 between 2016 and 2025 increasing the pressure for school places. For state-funded primary schools, the pupil population is projected to increase by 3.8% between 2016 and 2025 with the increase in the state secondary population projected to be substantially higher at 20.6% (www.edgeanalytics.co.uk/article/DfE-2016-pupil-projections).

Pupil numbers – the picture in West Sussex

West Sussex County Council has identified a similar trend to other authorities and has been working in recent years to expand the number of school places provided. Nearly one hundred schools across the county have expanded in the last five years.

In the spring of this year the County Council produced forecasts about the number of pre-school children who are living in West Sussex. This information shows the number of children continues to grow in some parts of the County. With inward migration and housing development we anticipate that the need for places will be permanent and sustained. There is also likely to be a significant increase in demand for secondary school places but on a longer timeframe.

The County Council has been working closely with headteachers and governors to identify particular hotspots and we now wish to consult the public on schools that we believe need to expand. There are other growth areas around the County and regular monitoring takes place to review numbers. At present there are no immediate plans to expand these schools but there may be in the future particularly as new housing comes on stream.

Who is being consulted?

This consultation booklet is being sent electronically to all parents, school governors, teachers and support staff who work at the schools identified for expansion. Copies are also being sent to all headteachers in the locality of these schools and to nurseries, the Church Dioceses, unions and teaching associations, neighbouring authorities, local MPs and the local district council and local county councillors. Copies will also be available at local libraries.

There will also be a separate consultation about the design of any new buildings particularly with residents local to the school sites as part of the usual planning application process.

Following the end of the consultation period on 21 December 2016 responses will be analysed and used to inform the governing bodies of each school in order for schools to take decisions on whether to proceed.

What would any new buildings look like?

West Sussex County Council has considerable experience of school building and we would expect the architects commissioned to look at best practice across the County and nationally and draw upon the advice of the headteachers, governors and staff at the schools. There will also be opportunities for consultation with parents, pupils and neighbouring residents as part of the planning application process. In some cases modular buildings will be proposed because of favourable cost savings.

All schools identified have sufficient site to allow for expansion and funding will be identified from a central government grant known as 'basic need' and from financial contributions from housing developers. Some schools are taking bulge classes where the extra numbers will be accommodated in the existing buildings.

Every effort will be made to minimise disruption for pupils, parents and neighbouring residents during building works, for instance scheduling as much work as possible during school holiday periods.

Transport implications and safe routes to school

As part of the process, schools will be expected to provide and, if necessary, revise school travel plans. Advice will be given by the Safer Routes to School team (part of the Transport Planning Service at West Sussex County Council) to support the schools. Schools will be fully involved in the process of identifying problems regarding routes to school and potential solutions. However concerns can be raised as part of the planning consultation before planning permission can be granted.

Academies, Church Voluntary Aided, Foundation Trust and Free Schools

Bourne Community College is a foundation trust school and therefore not a school maintained by the local authority. WSCC is working in partnership with this school, as it does with Voluntary Aided Church schools, Academies and Free schools in other areas, to ensure all schools whether maintained or non-maintained can cater for children in the locality.

Impact on staff

Expansions of schools do not require in themselves reorganisation of staffing structures. Disruption for existing staff from any building works will be kept to a minimum and the schools and local authority will try to ensure that staff are supported and retained through the process. Teaching staff and classroom assistants will be recruited as and when required by the schools.

School budgets

School budgets are calculated using a range of factors, the most significant of which is the number of pupils. An increase in pupil numbers results in an increase in the budget in line with associated costs. Headteachers, governors and the local authority will continue to work together to ensure that schools have the right amount of funding to support the proposed number of pupils. 'Growth funding' is specifically targeted at expanding and new schools in the first year.

What will happen to the admissions arrangements?

Infant class legislation aims to ensure that there are no more than 30 children in each class during Year R, Year 1 and Year 2. The proposal is for the schools to grow incrementally, changing their admission number from the reception year upwards in most cases from September 2017. Admission numbers are subject to separate consultation each year. The admissions team must run a consultation for a minimum of 8 weeks between 1 November and 1 March the next year before a final decision is taken.

Secondary education

West Sussex County Council has been closely monitoring the growth in the primary school population as the cohorts head towards secondary school. Plans for expanding secondary education are being developed. Initial hotspots include the Bourne Locality to the west of Chichester and along the coastal strip to the east where Angmering Secondary School is located.

Timescales for consultation

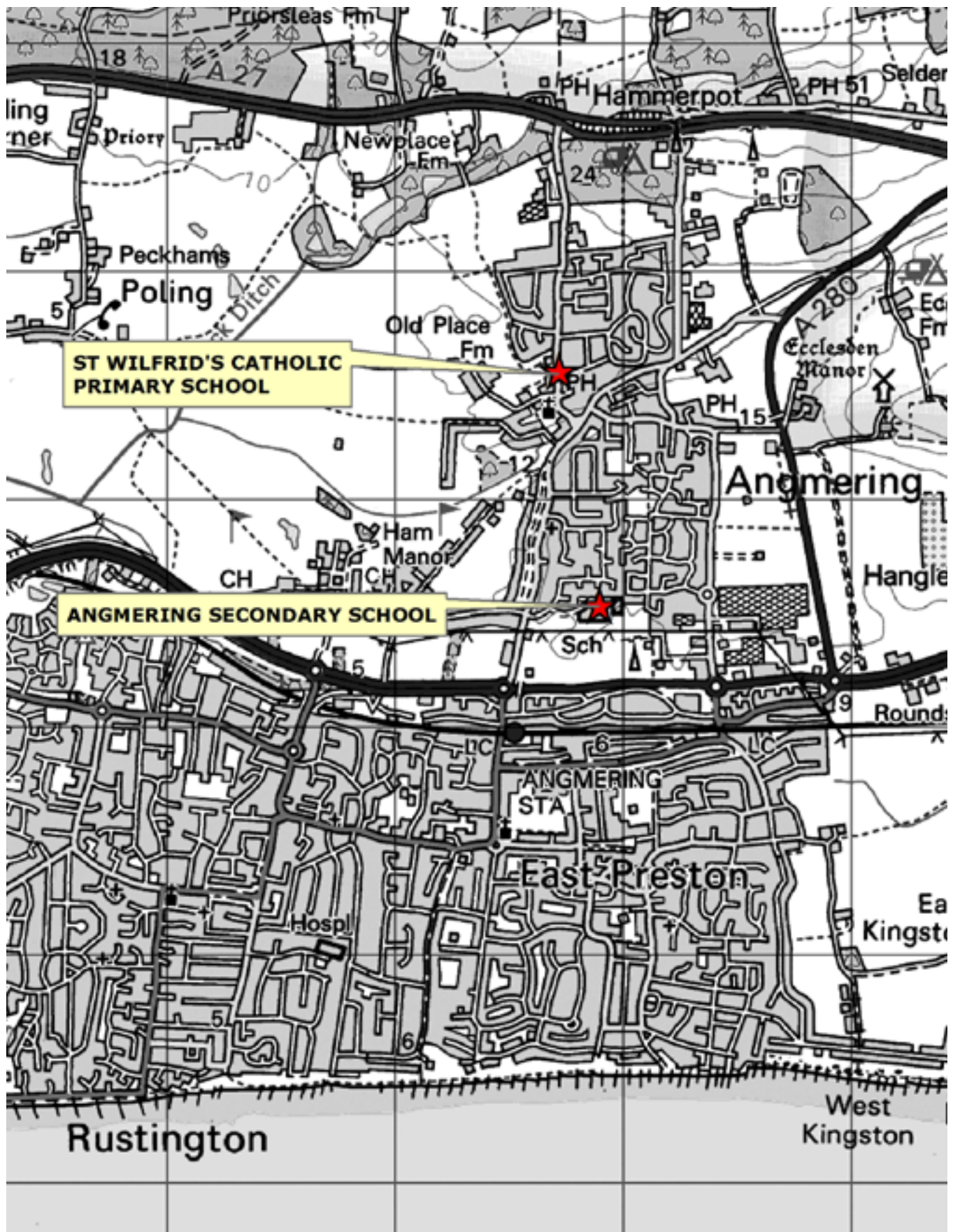
The consultation will run from 23 November to 21 December 2016. In the new year governing bodies will consider the responses to the consultation. A separate planning consultation then takes place to consider build and design.

How to make your views known?

The deadline for receiving your written response is 21 December 2016. We would prefer that responses are made online at **www.westsussex.gov.uk/schoolexpansions**. Alternatively please return the response form at the end of the consultation document to your child's school or directly to the address given.

You can also send us your views via email and we will transfer your comments to the online system. If you could provide your postcode and answer the questions on the response form then we can provide a better quality of data to the governing body of the school you are commenting on.

Angmering Locality



Angmering Secondary School

To become a 9 form entry (270 place) secondary school from an entry of 252 pupils from September 2017.

Angmering Secondary School serves the wider locality of Angmering from Clapham and Patching to the West to Findon to the North and Ferring in the East. In recent years there has been more demand for primary school places in this area. Since

there are 298 places available at primary but only 252 at secondary, we are consulting on expanding secondary provision so it is more in balance with the numbers coming through from primary. Initially the extra places will be required for one year. If a more permanent expansion is required then further accommodation is likely to be needed. This is subject to ongoing discussions with the school.

YEAR	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Forecast of children eligible for Year 7 places*	258	260	272	277	275	267	285	290

*Information provided by Pupil Level Annual School Census (PLASC)

St Wilfrid's Catholic Primary School

To become a 1 form entry primary school from a 20 place entry from September 2017.

St Wilfrid's Catholic Primary School serves the Angmering locality. The school offers 20 places per year and pressure for places has been high and the governing body would like to be able to offer enough places to serve all the Catholic children in the area. By providing for Catholic children this should alleviate pressure on other local schools which are also oversubscribed.

The school has sufficient available space to allow for expansion. It is envisaged that a double relocatable modular classroom unit will be placed on site to accommodate the growth in numbers. By becoming

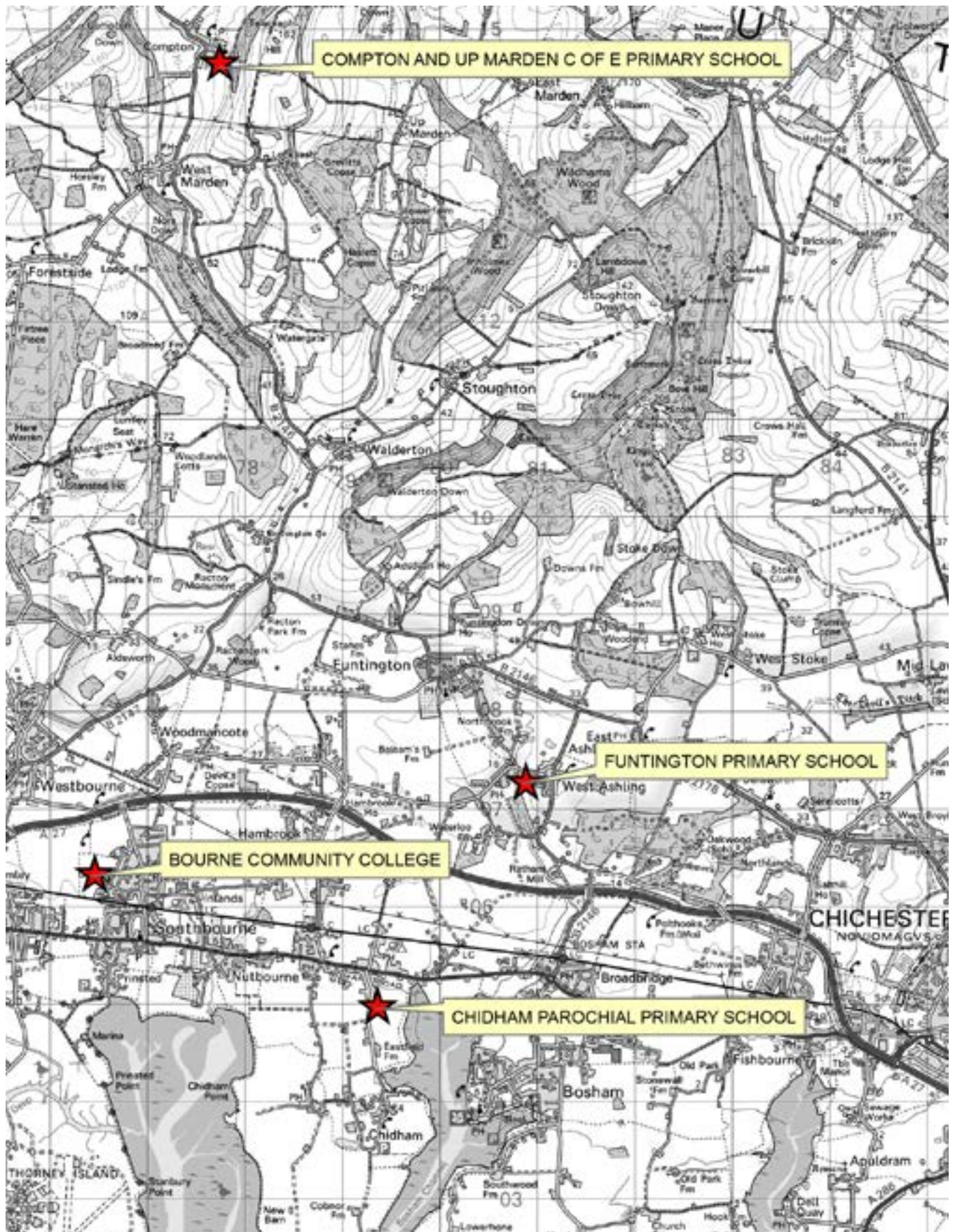
a one form entry, in the longer term, children will not require to be organised into mixed age teaching groups. The leadership of the school and educationalists believe this will help to improve learning.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Forecast of children eligible for Year 7 places*	18	11	17	11	24	19	23	26	28

*Information based and modelled on preference data from school applications

Bourne Locality



Chidham Parochial Primary School

To become a 1 form entry primary school from a 20 place entry from September 2017.

Chidham Primary School serves a rural catchment in the Bourne locality which overall has seen significant amounts of new housing. The school offers 20 places per year but pressure for places has been high across the locality over recent years. The governing bodies of the three primary schools listed would like to be able to offer enough places to serve all the children in the area without the need for pupils to be transported to schools further afield.

The school has sufficient available space to allow for expansion. It is envisaged that a double

relocatable modular classroom unit will be placed on site to accommodate the growth in numbers. This unit will contain all the necessary toilets and cloakroom areas in addition to the classrooms.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. In order to alleviate the pressure for parking at drop-off and pick-up times, the school proposes to split the end of the school day, with the Infants finishing ten minutes earlier than the Junior (Key Stage 2) aged children.

YEAR	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places*	19	23	17	17	24	27	26	28	29

*Information based and modelled on preference data from school applications

Compton and Up Marden C of E Primary School

To become a 20 place entry primary school from a 15 place entry from September 2017.

Compton Primary School serves a rural catchment in the Bourne locality which overall has seen significant amounts of new housing. The school offers 15 places per year but pressure for places has been high across the locality over recent years. The governing bodies of the three primary schools listed would like to be able to offer enough places to serve all the children in the area without the need for pupils to be transported to schools further afield.

The school has sufficient available space to allow for expansion. It is envisaged that a double relocatable modular classroom unit will replace a single unit on site to accommodate the growth in numbers. This unit will contain all the necessary toilets and cloakroom areas in addition to the classrooms.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places*	9	13	7	3	11	20	16	18	20

*Information based and modelled on preference data from school applications

Funtington Primary School

To become a 20 place entry primary school from a 15 place entry from September 2017.

Funtington Primary School serves a rural catchment in the Bourne locality which overall has seen significant amounts of new housing. The school offers 15 places per year but pressure for places has been high across the locality over recent years. The governing bodies of the three primary schools listed would like to be able to offer enough places to serve all the children in the area without the need for pupils to be transported to schools further afield.

The school has sufficient available space to allow for expansion. It is envisaged that some internal remodelling of existing accommodation will provide enough space for the growth in numbers.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places*	6	9	11	12	7	11	11	12

*Information based and modelled on preference data from school applications

Bourne Community College

To become a 6 form entry secondary school from a 5 form entry school from September 2017.

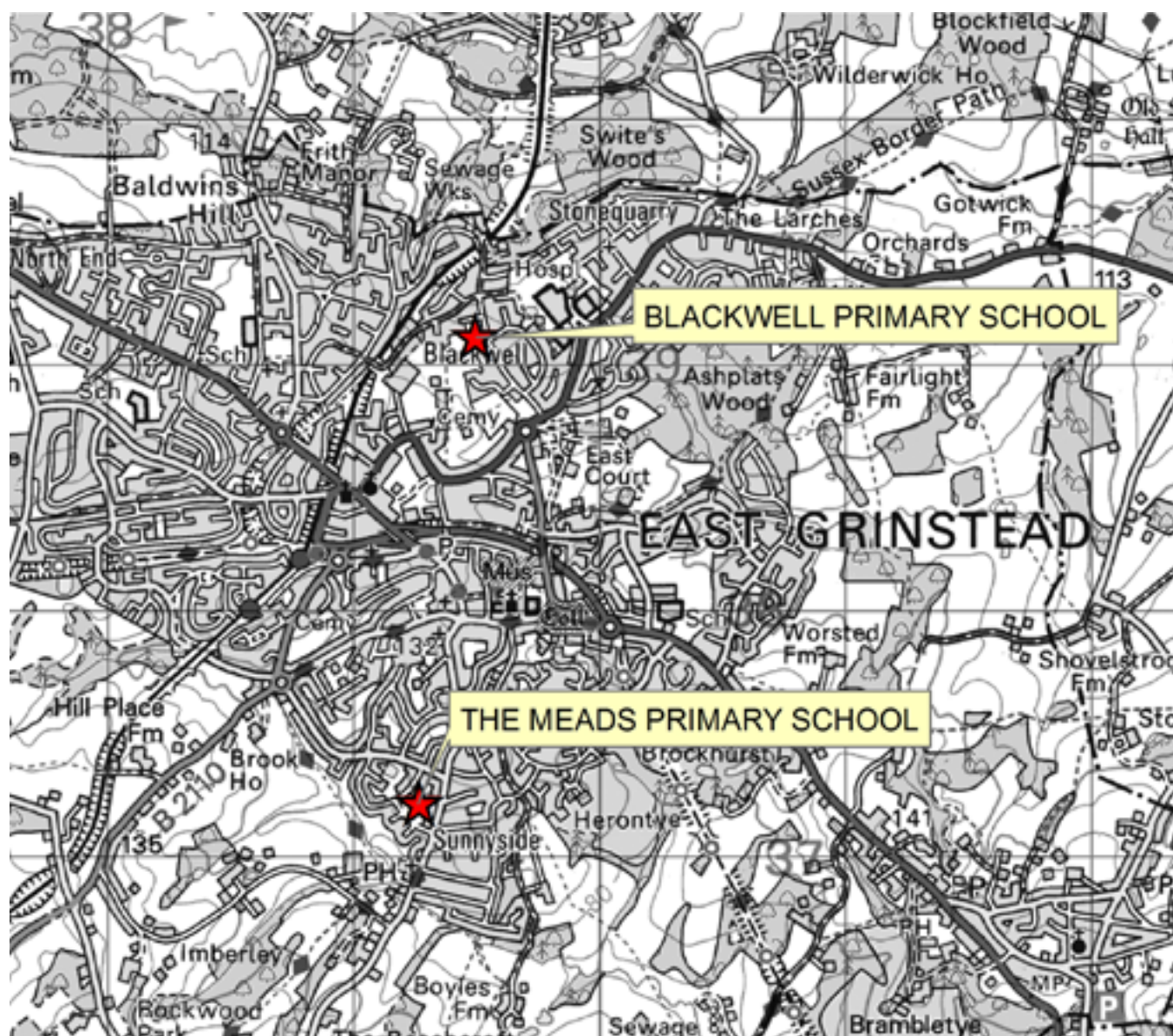
Bourne Community College serves the wider locality from Thorney Island and Westbourne to the West to Compton and Up Marden to the North and Bosham in the East. In recent years there has been more demand for primary school places in this area and

more demand is anticipated. Since there are 200 places available at primary but only 150 at secondary, we are consulting on expanding secondary provision so it is more in balance with the numbers coming through from primary. Initially the extra places would not require new building works but with growth year on year further accommodation is likely to be provided in the future.

YEAR	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Forecast of children eligible for Year 7 places*	150	188	177	187	201	208	171	203

* Information provided by Pupil Level Annual School Census (PLASC)

East Grinstead Locality



Blackwell Primary School

To become a 3 form entry primary school from a 2 form entry from September 2017.

Blackwell Primary School serves the east of East Grinstead town. The school is a 2 form entry school which has only recently expanded but pressure for places continues to be high and the governing body would like to be able to offer enough places to serve all the children in the catchment and new housing in the area.

The school has sufficient available space to allow for expansion. Building new classrooms would not be

required in the first year as the school has an under-utilised area which could be adapted as a teaching space.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places in East Grinstead*	453	383	495	444	498	500	515	530
Number of children in the catchment eligible for reception places*	41	23	43	44	64	63	70	77

*Information based and modelled on preference data from school applications

The Meads Primary School

To accommodate an extra 15 children in a bulge class in addition to the 45 places from September 2017.

The Meads Primary School serves the south east of East Grinstead town. The school is a 45 place school but pressure for places was very high for entry this academic year and the governing body agreed to take an additional 15 children so children could be educated locally.

The school requires some internal remodelling and a temporary modular classroom unit in order that the

school can be organised efficiently in future key stages. This consultation is to raise awareness of the changes required.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places in East Grinstead*	453	383	495	444	498	500	515	530
Number of children in the catchment eligible for reception places in The Meads*	29	31	32	33	25	28	28	27

*Information based and modelled on preference data from school applications

Lancing Locality



Sompting Village Primary School

To become a 3 form entry primary school from 2 form of entry for September 2017.

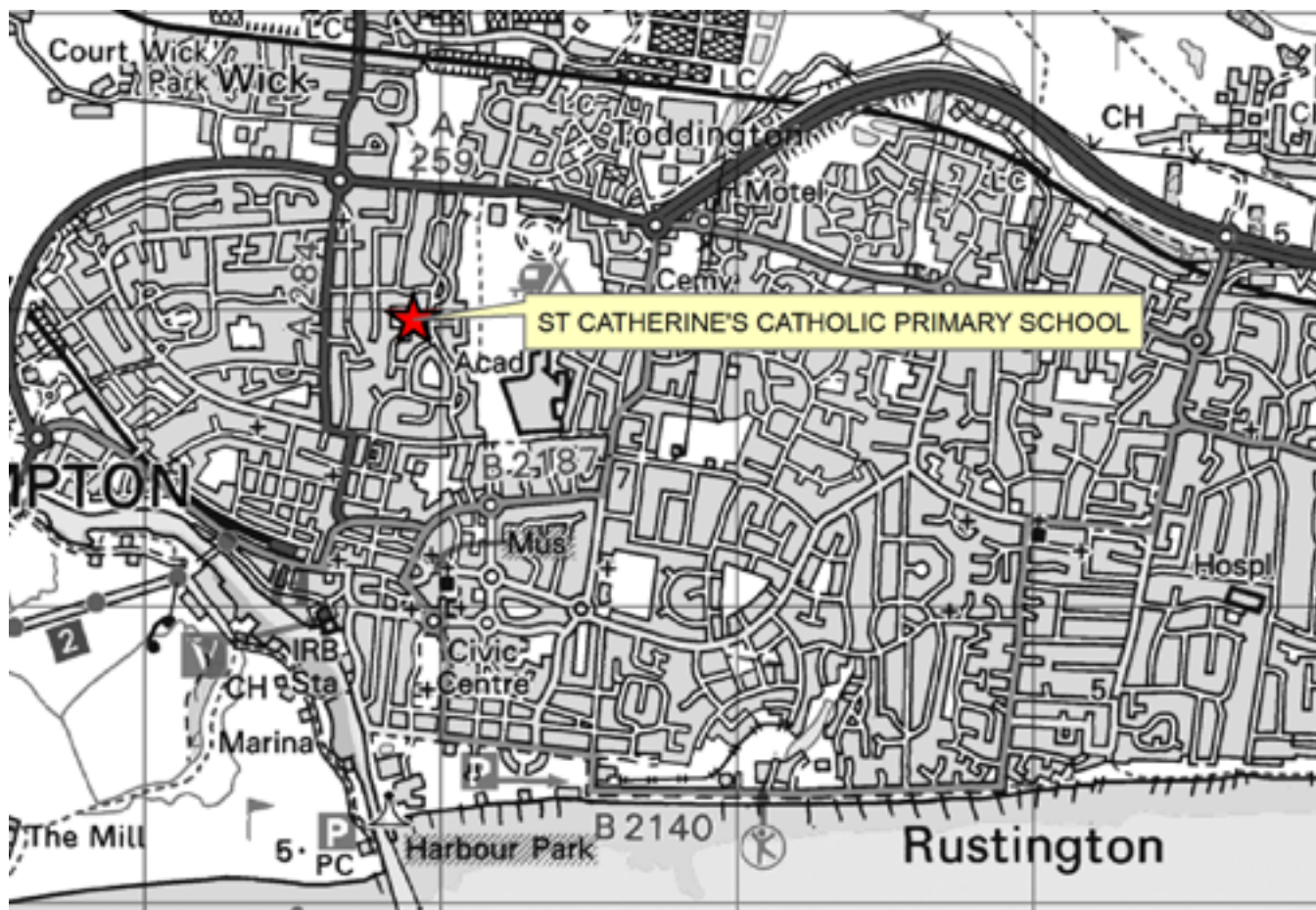
Sompting Village Primary School is a 2 form entry school which has taken additional numbers in recent years. Pressure for places continues to be high and the governing body would like to be able to offer enough places to serve all the children in the catchment on a permanent basis. The school has sufficient playing fields to allow for expansion.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places*	44	47	62	64	69	77	84	91

*Information based and modelled on preference data from school applications

Littlehampton Locality



St Catherine's Catholic Primary School

To become a 2 form entry primary school from 1 form of entry for September 2017.

St Catherine's Catholic Primary School is currently a 1 form entry school. Pressure for places has been high and the governing body would like to be able to offer enough places to serve all the Catholic children in the area. The school has sufficient available space to allow for expansion. By providing for Catholic

children this should alleviate pressure on other local schools which are also oversubscribed.

The school recognises that there are traffic implications likely to raise concerns. Travel plans will be considered in depth as part of the planning application process should the decision of the governing body favour expansion. See Transport implications and safe routes to school section on page 7.

YEAR	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Number of children in the catchment eligible for reception places in Littlehampton*	414	344	403	463	521	529	562	595
Number of children in the catchment eligible for reception places for St Catherine's Roman Catholic Primary*	27	20	15	29	34	32	34	37

* Information based and modelled on preference data from school applications

Find out more

How to find out more and let us know your views

Consultation will run for four weeks from
23 November until 21 December 2016

1. Attend one of the drop in sessions listed on the inside cover
2. Our preferred method of response is to complete the online survey on our website
www.westsussex.gov.uk/schoolexpansions
3. Contact the School Planning Team
Email: **schoolconsultations@westsussex.gov.uk**
Phone: **0330 222 3046**

We would be grateful if you could add your postcode and for the school you are responding about so that we can collect the data on our database to send to the school involved.

4. Complete the response form at the end of this booklet and return via your local school or by post to:

**The School Organisation Team
Second Floor
Northleigh
Tower Street
Chichester
West Sussex
PO19 0RE**

Your comments will then be collated and analysed before being passed to the governing body of the school you have commented on.

Response form

Consultation on the proposed expansion of primary and secondary schools in West Sussex from September 2017

Please contact us on 0330 222 3046 if you, or someone you know, would like a copy of this document in another language, in braille, large print, on audio or computer disc. Alternatively you may wish to ask at the school office and school administrators will be happy to help or contact the above number on your behalf.

Please complete this form and return it to your child's school, or by post to:

School Planning Team
West Sussex County Council
Northleigh, Second Floor
Tower Street, Chichester
West Sussex, PO19 0RE

*Questions marked with an asterisk are required fields

1* Please provide your postcode including a space in between, e.g. PO19 1RH

2 Which school(s) are you responding about:

3 Are you:

☐ a parent/carer ☐ staff ☐ governor ☐ local resident ☐ other

4 Please tick whether you are:

- ☐ In support of the proposed expansion of the school(s)
☐ Object to the proposed expansion or building of the school(s)
☐ Neither support nor object to the proposed expansion or building of the school(s)

5 Please state your views on the proposals. We would be grateful for comments on any aspects of them. You may wish to refer to: individual schools / proposed admissions arrangements / timescales / transitional arrangements. Please continue on a separate page if required.

Comments

About you

You do not have to complete this section but it would help us to make sure all our services are fair and accessible if you do.

What is your gender?

Male ☐ Female ☐ Prefer not to say ☐

Which of the following age groups best describes you?

16 or under ☐ 17 to 24 ☐ 25 to 44 ☐ 45 to 64 ☐ 65 plus ☐ Prefer not to say ☐

Are you...

Single ☐ Cohabiting ☐ Married ☐ Civil partnership ☐ Separated ☐
Divorced / partnership dissolved ☐ Widowed ☐ Other ☐ Prefer not to say ☐

What is your ethnic origin?

White ☐ Mixed/multiple ethnic groups ☐ Asian/Asian British ☐
Black/African/Caribbean/Black British ☐ Prefer not to say ☐

Please specify your religion or belief?

Buddhist ☐ Christian (including Church of England, Catholic, Protestant) ☐ Hindu ☐ Jewish ☐
Muslim ☐ Sikh ☐ Any other religion ☐ No religion ☐ Prefer not to say ☐

Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?

Yes, limited a lot ☐ Yes, limited a little ☐ No ☐ Prefer not to say ☐

Are you pregnant at this time?

Yes ☐ No ☐ Prefer not to say ☐

Have you recently given birth (within 26 week period)?

Yes ☐ No ☐ Prefer not to say ☐

Thank you for taking part in our survey. Consultation closes on 21 December 2016.
Results will be forwarded to each individual school for further consideration and updates made to the website at www.westsussex.gov.uk/schoolexpansions by February 2017.