



WEST SUSSEX COUNTY COUNCIL

## SUMMERLEA C.P. SCHOOL

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*'Growing thoughtful learners and independent thinkers'*

Wednesday 1<sup>st</sup> November 2023

Dear Year 5 Parents and Carers,

### **Year 6 Residential: Wednesday 20<sup>th</sup> – Friday 22<sup>nd</sup> November 2024**

Thank you very much to everyone who responded regarding next year's residential trip for Year 6; we have received confirmation from the majority of parents that they would like their child to attend the trip and this has enabled us to proceed. We have also listened to feedback on the cost of the trip and the accommodation arrangements.

In light of the feedback received, we have arranged a shorter residential (2 nights and 3 days), in which the children will be sleeping in buildings at Mill on the Brue in Bruton, Somerset. This will take place from the Wednesday to the Friday. We have taken into consideration the rising cost of living and associated financial constraints we know many of our families are currently facing in the hope that the trip is affordable for everyone and so have booked the trip at a cheaper time of year. The start of the week will be used for off-timetable team building activities, and an exciting trip to Portsmouth Historic Dockyard to see the Mary Rose and The HMS Victory! All of the children will experience a full week of activities, which will enable the children to grow and develop their resilience and independence.

Further details of the week will be shared in a meeting on **Tuesday 21<sup>st</sup> November 2023** and also via letter if you are unable to attend.

With the responses we received, we are able to provide the following costings based on 45 children attending the residential. If more children choose to go and the price decreases, we will inform you straight away and adjust payments accordingly. The total cost of the trip, which includes the trip to Portsmouth, activity day and residential will be **£260.00**.

If your child is not going to attend the 'away' residential, we will be outlining the activities planned during the meeting, but these will be the same on the Monday and Tuesday – Portsmouth and then team building. There will then be an Out of Bounds trip and some other local area visits during the rest of the week. The cost of the non-residential week will be approximately **£60.00**, depending on numbers.

Insurance is included in the costings; however, this does not cover your child being unwell and unable to attend once you have paid. We suggest that you take out your own cancellation and curtailment insurance should you be concerned about this.



In order to secure our bookings, we will require a non-refundable deposit of **£50.00** for the children attending the residential and **£20.00** for the children not attending the residential part by **Friday 8<sup>th</sup> December 2023**. We also need a completed **agreement form** (attached) **for all children.**

Although the contribution is voluntary, it should be pointed out that the residential visit or non-residential visit cannot take place unless all parents, who are able, are willing to contribute. In the unfortunate circumstance that parents are unable to make the payments we may have to cancel planned activities or the residential.

We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please apply in confidence to Mrs Smith (School Business Manager) in the school office.

All payments should be made via ParentPay and the following payment schedule should be adhered to:

**Deposit due:** Friday 15<sup>th</sup> December 2023 (End of Autumn term)

**50% balance due:** Thursday 28<sup>th</sup> March 2024 (End of Spring Term)

**100% payment due:** Friday 27<sup>th</sup> September 2024

As long as the above dates are adhered to, you can make smaller, more regular payments or larger, less regular payments as you wish. You may also choose to pay the balance all at once. This is completely up to you and can choose these options once the payments have been set up on ParentPay for the trip indicated on the agreement form.

Please let us know if you have any queries.

Yours sincerely,

Mr Todd and Mrs Galpin

**Monday 18<sup>th</sup> – Friday 22<sup>nd</sup> NOVEMBER 2024**  
**(Mill on the Brue 20<sup>th</sup> - 22<sup>nd</sup> November)**

I would like my child ..... in ..... class to take  
part in the Year 6 Residential Trip.

Please tick the relevant box

My child will be attending the residential trip at a cost of £260	
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My child will be attending the non-residential trip at a cost of £60	
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**Please note that these dates and costs must be strictly adhered to as part of our agreement with our tour provider.**

Please tick each box

I will pay a non-refundable <u>deposit</u> of <b>£50</b> or <b>£20</b> (to be received by Friday 8 <sup>th</sup> December 2023).	
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I agree to make regular payments via ParentPay and I understand that I can pay larger amounts if I want to.	
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I agree to adhere to the dates set out in the payment plan (or otherwise agreed with the school) and to have paid all monies by the final payment date (Friday 27 <sup>th</sup> September 2024).	
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Signed: ..... Parent/ Carer

Date: .....