



WEST SUSSEX COUNTY COUNCIL

## SUMMERLEA C.P. SCHOOL



WINDSOR DRIVE, RUSTINGTON,  
WEST SUSSEX, BN16 3SW

EXECUTIVE HEADTEACHER: MR B. BALL

HEADTEACHER: MRS H. MORRIS

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*'Growing thoughtful learners and independent thinkers'*

*Honesty, Equality, Aspiration, Respect, Resilience, Responsibility, Trust*

### NEWSLETTER 13: 16 March 2015

**Thank you for supporting Red Nose Day. We raised an amazing £821.62 for Comic Relief!**

**Mrs Helen Morris – Headteacher and Governor**

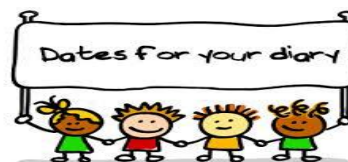


You have now heard from nearly all of our governors over the past few months and I hope you have found it useful to find out a bit more about who our governors are and what they do.

As the headteacher here at Summerlea I am automatically on the governing body. I have worked in education for more than 15 years across West Sussex and Brighton and Hove progressing from class teacher to Senior Leader, then on to Assistant Headteacher, Deputy Headteacher and now Headteacher since September 2014!

I live in Steyning, having moved from Brighton three years ago, with my husband Tim and our much loved pet tortoise.

I feel very privileged to work with such a committed and able Governing Body. They offer the school support and challenge in equal measure as we strive towards our shared vision of continuous improvement to make Summerlea CP School outstanding in the view of parents, staff, children and whole community, as well as Ofsted.



#### **W/b: Monday 16 March**

**Mon 16<sup>th</sup> – Wed 18<sup>th</sup>**

Travelling Book Fair in the school hall from 3-3.45pm

**Thur 19<sup>th</sup>**

3pm Used uniform sale in the Palm Studio  
6pm Year 4 and 5 Marchants Hill meeting for parents

**Fri 20<sup>th</sup>**

Solar Eclipse

#### **W/b: Monday 23 March**

**Mon 23<sup>rd</sup>**

2pm Year 3 Assembly to parents

**Tue 24<sup>th</sup>**

9am EYFS and Year 2 spring assembly to parents

9.45am Year 2 spring assembly to parents

6pm Year 6 SATs and French Trip meeting for parents (please note change of date)

**Fri 27<sup>th</sup>**

Easter day celebrations

Last day of spring term

(School re-opens on Mon 13<sup>th</sup> April)

***Please see published school term and holiday dates, as well as separate letters, for more details.***



Networked Learning Communities



# Free School Meals

Are you entitled?

Have your circumstances changed recently?  
Do you think your child could be eligible for Free School Meals support?

If you are in receipt of any of the following please apply!

- **Income Support**
- Income-based **Jobseeker's Allowance**
- Income-related **Employment and Support Allowance**
- Support from National Asylum Support Service (NASS) under **Part IV of the Immigration and Asylum Act 1999**
- The Guaranteed element of state **Pension Credit**
- **Child Tax Credit** (provided you're not also entitled to **Working Tax Credit** and have an annual gross income of no more £16,190)
- **Working Tax Credit run-on**
- **Universal Credit**

By applying school could get extra funding for your child to use to support their learning, pay for school trips, music lessons and much more!

You can apply online at

[www.FSM@westsussex.gov.uk](http://www.FSM@westsussex.gov.uk)

or pop into the school office and a member of staff will be able to help you.

All applications are treated confidentially.

## A message from our School Pupil Council



Dear Parents and Carers

*Our names are Millie and George and we are members of the School Pupil Council. Our role is to make our school a better place to be.*

*We are writing to you to ask for some help. As we lead meetings we get feedback from other classes including suggestions, answers to questions we have asked and things that we should know and do!*

*One of the main issues that crop up are the classes don't think they have enough wet playtime games, so we have decided rather than cashing out on wet playtime games we would ask you!*

*Now here is where you come in! We know that you probably have board games sat at the back of cupboards at home so, once you have had a spring clean over the Easter holidays, please bring any unwanted board games etc. into the school office during the first week back of the summer term. We will then collect them and share them out across the school.*

*Thank you for your help and support.*

*Millie and George  
(Chair and Vice Chair)*



### Polite Reminder

Please remember parents/carers are not permitted to drive into the school car park to drop children off or park unless they are a disabled badge holder. Please **do not** stop on the yellow zigzags to allow older children out or double park as this is dangerous and causes congestion. Thank you for your cooperation.

### Online safety resources

The NSPCC has produced two great sites to help parents/carers support their children to stay safe online, particularly using social network sites.

**Share Aware** contains lots of useful information for parents/carers and teachers alike [www.nspcc.org.uk/preventing-abuse/keeping-children-safe/share-aware](http://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/share-aware)

**Net Aware**, produced in partnership with Mumsnet, provides a simple online guide to the most popular social networks, games and apps [www.net-aware.org.uk](http://www.net-aware.org.uk)

## Important Safeguarding Request



We highly value all the parents and friends who volunteer their time in school in so many different ways. Recent changes in the regulations regarding safeguarding of children have meant that we need to introduce a new process to check the eligibility of people in school. If you come in to school as a helper or volunteer (hearing readers or going on trips for example) you will now need to complete a new declaration form. This is in addition to the DBS check that is required. A copy of the form is attached or please ask the office for a paper copy. We would appreciate these being returned to school the week after Easter. Thank you.

## Solar Eclipse

Hopefully you have all received the letter about the Solar Eclipse occurring this Friday 20<sup>th</sup> March. There is a guidance booklet "How to observe an eclipse safely" which is available on the school website or can be found at [https://www.ras.org.uk/images/solar\\_eclipse\\_leaflet.pdf](https://www.ras.org.uk/images/solar_eclipse_leaflet.pdf) There is also a video that can be viewed at <http://www.popastro.com/> which explains what to expect and how the eclipse can be safely viewed. It is really important that we carefully manage the risk of serious and permanent eye damage resulting from children looking at the sun. We are putting plans in place to make sure children get the experience of the solar eclipse, see it as it happens and gain valuable learning from it but in safety. Therefore, we will be keeping the children in the school building but they will be able to see broadcasts of it in their classrooms. The danger of a child taking a look at the sun, however brief, could be significant and damaging. Please be aware of the dangers as the children come to school. We will be teaching the children about this and reinforcing the importance of not looking directly at the sun and would appreciate parents reinforcing this at home too.

Executive Headteacher:

Brian Ball

## Thank you for completing Parent View



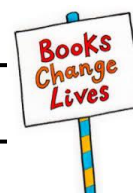
Thank you to everyone who registered and completed the online Parent View survey at/after our parent consultations last week. Thank you also to our governors Mrs Emma Green, Mrs Becca Jupp and Mr Martin Charters who gave up their time to come into school and canvass your support. Parent View gives you the chance to tell us what you think about our school by asking for your opinion on 12 aspects. Ofsted use the information you provide when making decisions about which schools to inspect and when. By sharing your views you are helping us to improve. You can also see what other parents have said about our school. If you haven't given your views for 2014-15 it's not too late! Please visit <https://parentview.ofsted.gov.uk> It is simple to do and only takes a few minutes. We really value your feedback.

## World Book Day Celebrations

Thank you for supporting our World Book Day Celebrations in school on Friday 7<sup>th</sup> March. The children all looked amazing in their book character costumes and had an exciting day in school participating in a range of book/reading related activities. The day began with a staff play which was a modern day take on the traditional tale of Little Red Riding Hood! At the end of the day photographs of the extreme reads, undertaken by both staff and children, were shared in assembly. Thank you to everybody who took part and congratulations to Sophie (reading in a very wet shower!) Miss Chaplin (reading in a bag of balls!) and Ash Class (reading in the staffroom drinking from the staff mugs!) who won the competition for the most extreme reads.

Headteacher:

Helen Morris





## **School Staff/Volunteer Disqualification Declaration - CONFIDENTIAL**

In October 2014, the Department for Education (DfE) issued an update to its Statutory Guidance "Keeping Children Safe".

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/362919/Keeping\\_children\\_safe\\_in\\_education\\_childcare\\_disqualification\\_requirements\\_-\\_supplementary\\_advice.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/362919/Keeping_children_safe_in_education_childcare_disqualification_requirements_-_supplementary_advice.pdf)

This update requires schools which provide care for pupils under the age of 8, to ensure that staff and volunteers working in these settings are not disqualified from doing so under the Childcare (Disqualification) Regulations 2009. Reference:

<http://www.legislation.gov.uk/uksi/2009/1547/schedule/3/made>

A person may be disqualified through

1. having certain orders or other restrictions placed upon them
2. having committed certain offences
3. living in the same household as someone who is disqualified by virtue of 1 or 2 above (this is known as disqualification by association)

You are required therefore to sign the declaration below confirming that you are not disqualified under those Regulations from working in this school.

If you fail to complete and return the form, this will be regarded as a disciplinary matter for staff, which may result in dismissal and in the case of volunteers (where required to sign), may mean that you can no longer work at the school.

A disqualified person is not permitted to continue to work in a setting providing care for children under age 8, unless they apply for and are granted a waiver from OFSTED.

Reference: <http://www.ofsted.gov.uk/resources/applying-waive-disqualification-early-years-and-childcare-providers>. Support will be provided with this process.

<b>Name</b>		<b>Post</b>	
<b>Please circle one answer for each question</b>			
<b>Section 1 – Orders or other restrictions</b>			
Have any orders or other determinations related to childcare been made in respect of you?			YES / NO
Have any orders or other determinations related to childcare been made in respect of a child in your care?			YES / NO
Have any orders or other determinations been made which prevents you from being registered in relation to child care, children's homes or fostering?			YES / NO
Are there any other relevant orders, restrictions or prohibitions in respect of you			YES / NO
Are you barred from working with Children by the Disclosure and Barring Service (DBS)?			YES / NO
Are you prohibited from teaching by the National College for Teaching & Leadership (NCTL)?			YES / NO
<b>Section 2 – Specified and Statutory Offences</b>			
Have you ever been cautioned, reprimanded, given a warning for or convicted of:			
<ul style="list-style-type: none"> <li>Any offence against or involving a child? (A child is a person under the age of 18)</li> </ul>			YES / NO
<ul style="list-style-type: none"> <li>Any violent or sexual offence against an adult?</li> </ul>			YES / NO
<ul style="list-style-type: none"> <li>Any offence under the Sexual Offences Act?</li> </ul>			YES / NO
<ul style="list-style-type: none"> <li>Any other relevant offence?</li> </ul>			YES / NO
Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?			YES / NO
<b>Section 3 – Disqualification by Association</b>			
To the best of your knowledge, is anyone in your household* disqualified from working with children under the Regulations? (*household – includes family, lodgers, house-sharers, household employees etc.)			YES / NO

<p><i>This means does anyone in your household have an Order or Restriction against them as set out in Section 1 or have they been cautioned, reprimanded, given a warning for or convicted of any offence in Section 2 or 3 of the Childcare (Disqualification) Regulations 2009?</i></p>	
<p><b>Section 4 – Provision of Information</b></p>	
<p>If you have answered YES to any of the questions above you should provide details the below in respect of yourself, or where relevant the member of your household. You may supply this information separately if you so wish, but you must do so without delay.</p>	<p>YES / NO</p>
<p>Details of the order, restriction, conviction, caution etc. including dates and relevant court(s) body(ies) (give details below)</p>	
<p>You must also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS Certificate may be provided.</p>	
<p><b>Section 4 – Declaration</b></p>	
<p>In signing this form, I confirm that the information provided is true to the best of my knowledge and that:</p>	
<ul style="list-style-type: none"> <li>• I understand my responsibilities to safeguard children.</li> <li>• I understand that I must notify my head teacher immediately of anything now or in the future that affects, or might affect, my suitability to work in the School, including any cautions, warnings, convictions, orders or other determinations made in respect of me or a member of my household that would render me disqualified from working with children under the Childcare (Disqualification) Regulations 2009, replacement or similar legislation. Failure to notify will be a serious matter, considered as gross misconduct under the Disciplinary processes and could result in summary dismissal.</li> </ul>	
<p><b>Signed:</b></p>	<p><b>Date</b></p>
<p><b>Print Full Name:</b></p>	