



WEST SUSSEX COUNTY COUNCIL

# SUMMERLEA C.P. SCHOOL



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*'Growing thoughtful learners and independent thinkers'*



**NEWSLETTER 5: 13 November 2017**

**Children in Need merchandise is for sale after school this week.  
Please support this worthwhile charity and help brighten someone's day.**



### Parent Representatives

A warm welcome to our new, first-ever, Parent Representatives! So far we have:

- Mrs Serena Batty** - Ash Class (Year 1)
- Mr Lewis Overy** - Chestnut Class (Year 3)
- Mrs Alison Byfield** - Redwood Class (Year 3)
- Mrs Sue Douglass** - Elder Class (Year 6)

The representatives will soon be contacting you to introduce themselves and request permission for contact details. They are all brimming with enthusiasm and are full of ideas to help support communication between parents and teachers. If you are interested in becoming a class representative, please contact Mrs Strong via the school office.



### Hall Lettings

As from January 2018, our school hall will be available to hire for regular lettings on Monday and Tuesday evenings. If you are interested, or know someone who might be, please get in touch with Mrs Jo Maxted (School Business Manager), via the school office for more information.



### Week beginning 13<sup>th</sup> November

- National Anti-Bullying Week
- Mon 13<sup>th</sup>**: Year 2 swimming
- Tue 14<sup>th</sup>**: 3.15-6pm Parent/Carer Consultation meetings
- No teacher led clubs today
- Fri 17<sup>th</sup>**: Children In Need – wear clothes to brighten someone's day for a voluntary donation
- Junior Youth Council

### Week beginning 20<sup>th</sup> November:

- Book Fair after school Monday to Thursday
- Mon 20<sup>th</sup>**: Year 2 swimming
- Year 5 to TLA - War Horse locality project
- Tues 21<sup>st</sup>**: Year 1 Owl man visit
- 2.30pm Chartwells Taster Afternoon in the hall
- Fri 24<sup>th</sup>**: Non-uniform day for the FOSS non-tin tombola

*Please see the previously issued calendar for key dates and events this autumn term.  
Please also see our website calendar, as well as separate letters, for more information.*



### Responsible Citizens

We received a lovely email this week from a local parent and park goer. They wrote to congratulate two of our Year 6 pupils: Eleanor Miles and Paige Bowman. During the half term, the parent was in the local park with their son (aged 3) and niece (aged 5). Eleanor and Paige came along and quickly started to play with the younger children, assuming a very kind and caring role; looking after them and ensuring they were part of the game. Both girls are an absolute credit to our school and as well as feeding this back to their parents we wanted to acknowledge what wonderful members of our community they are via our newsletter. Well done and thank you to Eleanor and Paige for living our values outside of school as well as in school – we are very proud of you both.



### A few important reminders

- Please ensure your child has a coat in school everyday and that this is clearly named. Our children do go outside in all but the most severe weather conditions.
- Children should not be arriving at school before 8.15am (unless attending clubs) when our gates officially open. On Thursdays and Fridays cricket club operates on the Key Stage 2 playground and we politely ask that parents and children stand back until the game has finished.
- If dropping children off for early morning clubs, parents may drop their child off in the staff car park but may not pull into a parking space as this prevents staff from being able to park.
- Please be mindful of where and how you park in areas surrounding the school. If you witness dangerous/illegal parking this can be reported to the police via [www.operationcrackdown.org](http://www.operationcrackdown.org)



Thank you for your support.

### Parent View 2017-18

Thank you to everyone who has been able to spare a few minutes to complete the Parent View survey, for this academic year, when attending parent consultation meeting appointments. We have had 93 responses to date – a new record for Summerlea!

Parent View gives you the chance to tell us what you think about our school. Parent View asks for your opinion on 12 aspects of your child's school and by sharing your views you will be helping us to improve. It is simple to do and we really value your feedback.

If you have not had the opportunity to do this then please do complete the survey online which is accessible via our website (Our School > Ofsted & Parent View).



Parent View  
Your child's school



### Chartwells Christmas Lunch

A reminder to all parents/carers that if you would like your child to have a hot Christmas lunch on Thursday 14<sup>th</sup> December and your child is in Key Stage 2 (but not free school meals) you need to have ordered this by Sunday 3<sup>rd</sup> December. Cowbell assembly will also be taking place on this morning and children (and staff!) are invited to wear a Christmas jumper to school on this day.



### Have you ever wondered what hot school meals are like?

On Tuesday 21<sup>st</sup> November you are invited to a Chartwells taster session from 2.30pm in the school hall. We hope to see you there!



### Facebook

If you have a school related concern, the best possible route to resolve this is to come and talk to us! Airing concerns on Facebook will resolve nothing and will in fact, in all likelihood, make it worse. Whether in open or closed groups we do get to hear about Facebook conversations/posts. If you feel there is an issue that is important to you and your child, please talk to us in the first instance.

## **Individual Needs Mid Day Meals Supervisors (MDMS) Grade 3 £8.04 - £8.39 per hour**

### **TEMPORARY**

**5 hours per week, 1 hour daily Monday-Friday**

#### **Overall Purpose of the Job**

- To meet the needs of an individual pupil, with SEND, in your care at lunchtimes under the direction of the Senior Leadership Team, Inclusion Team and Senior Midday Meals Supervisor.

#### **Duties and Responsibilities**

- Taking over supervision of a child with special educational needs at the agreed time.
- Supervising the child through transitions such as queueing, moving about the school and using cloakrooms, ensuring hygiene and appropriate behaviour at all times.
- Reinforcing the school's positive behaviour policy, Summerlea Seven Values and rules in accordance with individual behaviour plans.
- Maintaining clear communication with the Inclusion Team, class teacher and other staff who work directly with an individual child.
- Assisting with record keeping.
- Following the Child Protection Policy.
- Participating in any training courses that are relevant to this post as requested.

The successful candidate will be able to engage with children, support and care for them and ensure that their school experience is a positive, safe and happy one.

We encourage all of our MDMS to have a sense of belonging to an important team of staff. Summerlea School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and this post is subject to DBS and pre-employment checks. West Sussex County Council meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. Please note, because of the nature of this job, if you are successful in your application you will be subject to an Enhanced Disclosure and Barring Service check. This will be done by means of applying for an "Enhanced Disclosure". Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.

Candidates invited to interview should be informed in writing that relevant criminal convictions and other associated information will be discussed at the interview in order to assess job-related risks. They should also be informed that this information would only be used to assess suitability for employment in so far as it is relevant to the job to which they have applied. Having a criminal conviction will not necessarily bar someone from employment, this will depend on the circumstances and background to the offence.

Visits to our school are most welcome.

Please download and complete an application and safer recruitment form and email them to [sbm@summerleaschool.co.uk](mailto:sbm@summerleaschool.co.uk) or post to Summerlea CP School, Windsor Drive, Rustington, West Sussex, BN16 3SW. Enquiries 01903 856783

**Mid Day Meals Supervisors (MDMS) Grade 2 £7.66 - £7.90 per hour**  
**5 hours per week, 1 hour daily Monday-Friday**  
**Term Time Only**

The successful candidates will be able to engage with children, support and care for them and ensure that their school experience is a positive, safe and happy one.

We encourage our MDMS to have a sense of belonging to an important team of staff. The MDMS are responsible for supervising the children, ensuring that they have a calm and positive lunchtime experience that is sociable and fun.

All MDMS are then expected to supervise and engage the children in play on the playground, once lunch has been eaten, and liaise with the staff about pupils' individual needs.

Summerlea School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and this post is subject to DBS and pre-employment checks. West Sussex County Council meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. Please note, because of the nature of this job, if you are successful in your application you will be subject to an Enhanced Disclosure and Barring Service check. This will be done by means of applying for an "Enhanced Disclosure". Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.

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LOVE  
SCHOOL  
— Meals —  
WE'RE  
ALL EARS



Chartwells is the catering partner chosen to provide tasty and nutritious meals in your child's school and to coincide with National School Meals Week, we'd really love to know what you think of our school meals. Last year thousands of you completed our survey and it provided us with really valuable feedback. It helped us to understand what you like and what you think needs improving and we've been able to use the information to make changes and build plans around our food for the future.

## HAVE YOUR SAY

13<sup>th</sup> November – 24<sup>th</sup> November 2017

**COMPLETE OUR SURVEY**

*For your chance to win*

**FANTASTIC PRIZES**

**GO TO [WESTSUSSEX.MEALSELECTOR.CO.UK/NSMW](http://WESTSUSSEX.MEALSELECTOR.CO.UK/NSMW)  
TO TAKE THE SURVEY**



@LOVESCHOOLMEALS



LOVESCHOOLMEALS

# HOT MEALS

Summerlea C Primary

## Pupil and Parent Taster

Tuesday 21st November  
at 2:30pm

Parents are welcome to come and speak with members of the Chartwells team about the Hot Meal service.

Please note that unaccompanied children will not be allowed to sample food.

