



WEST SUSSEX COUNTY COUNCIL  
**SUMMERLEA C.P. SCHOOL**



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*'Growing thoughtful learners and independent thinkers'*



Wednesday 16<sup>th</sup> September 2020

Dear Parents / Carers of Year 3,

Next Wednesday 23<sup>rd</sup> September, we are interviewing for a new member of staff (Individual Needs Assistant) with our usual practice being that we observe candidates working with children as part of the interview process.

We will still want the candidates to work with a small group of children, this time from Year 3, and we have fully risk assessed this scenario to ensure the safety of the candidates and our school community.

Measures we are taking include only allowing candidates on site if healthy and not displaying any symptoms of Covid-19, or having to self-isolate, following hygiene measures around handwashing and 'catch it, bin it, kill it', plus ensuring social distancing.

If you would prefer that your child does not participate, please let your child's class teacher know by the end of the day on Friday 18<sup>th</sup> September 2020.

Yours sincerely

*Helen Morris*

Mrs Helen Morris  
Headteacher

