



WEST SUSSEX COUNTY COUNCIL
SUMMERLEA C.P. SCHOOL



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'Growing thoughtful learners and independent thinkers'



28th September 2020

Dear Parents and Carers

Parent Focus Group – Transition

We are excited to hold our second Parent Focus Group meeting which will take place virtually on **Thursday 15th October at 1:30pm** via Zoom.

The theme for this meeting is to hold a discussion about the transition back to school after school closures.

Discussion themes will include:

- Pupil mental health and wellbeing
- Virtual transition arrangements
- Structure of the school day / routines

There will also be an opportunity to answer any questions that have been submitted. We publish the notes from these sessions on our website so even if you cannot attend the virtual meeting you can still submit a question and see the answer.

If you would like to take part in our parent focus group meeting (we are hoping to have representatives from each year group), please complete the form below ensuring that you use a current email address **by Monday 5th October**. We will then contact you with further information about the meeting, including Zoom access codes and passwords.

If you would like to submit a question but not participate in the meeting, just complete and return **part two** of the slip below with your question, **again by Monday 5th October**.

We look forward to 'virtually' meeting with you soon.

Yours sincerely

Helen Morris

Headteacher



PART 1

I would like to participate in the virtual parent focus group discussion meeting on the theme of transition.

(delete as appropriate) YES / NO

My name is (as you would like to be known in the meeting):

My child's/children's names and year group/s:

My email address is:

(only complete if you wish to attend the meeting)

PART 2

Please submit any questions below to your child's class teacher.

F.A.O: Mrs Strong via the school office.

My question(s) about the transition back to school is / are:

Parent / Carer of (name of child) _____

Year group: _____