



WEST SUSSEX COUNTY COUNCIL

SUMMERLEA C.P. SCHOOL

WINDSOR DRIVE, RUSTINGTON

WEST SUSSEX, BN16 3SW

HEADTEACHER: MRS H MORRIS

TEL: (01903) 856783

FAX: (01903) 856784

EMAIL: office@summerleaschool.co.uk



'Growing thoughtful learners and independent thinkers'



Thursday 1st October 2020

Dear Parents and Carers

As we approach the end of another week, I am writing to provide some important information and updates.

Staggered start and finish times

As from this Monday 5th October, the staggered start and finish time window will be reduced at the beginning and end of the day by 10 minutes as nearly all children have been arriving at school by 8.50am each day. New start and finish times will be as follows:

8.30-8.40am / 2.40-2.50pm EYFS, Year 1 and Year 2

8.40-8.45am / 2.50-2.55pm Year 3 and Year 4

8.45-8.50am / 2.55-3.00pm Year 5 and Year 6

Please adhere to your child's designated time slot if at all possible and remember that if you have more than one child in school to please use the time slots for the eldest child.

Gates and doors will close at 8.50am and any children arriving after this time will be marked as late and will need to sign in at the main office.

A reminder that you should wait behind the lines outside classroom doors if wanting to speak with a teacher and to please also ensure you leave two metres between yourselves and others.

Adults can wear masks when picking up and dropping off and we would encourage this, particularly at the busier times which tend to be the earlier slots.

Covid-19 'What to do if...'

Public Health England has produced a leaflet for parents (attached) and the Department for Education has asked we share these additional notes with parents/carers:

Only the person with symptoms should get a test. You do not need to get a test for anyone else in the household unless they also have any of the three symptoms listed above. All members of the household need to self-isolate whilst waiting for the result.



If the person with symptoms' test comes back positive, other members of their household should continue self-isolating for 14 days and only get a test if they develop Coronavirus symptoms.

Contacts of a person who has tested positive must follow the guidance carefully and in full, which means they must stay at home for 14 days. This is because it can take several days following contact with an infected person before an individual develops symptoms or the virus can be detected. Students should only book a test if they get symptoms.

Remote Education

Following on from last week's newsletter, our Remote Education plan has now been finalised and is available to view via our website. Please go to: <https://www.summerlea.w-sussex.sch.uk> > Learning Zone > Remote Education.

Open Day – consent for film of virtual tour

This year, our open day arrangements will predominantly be virtual due to current restrictions and in line with Local Authority guidance. We are in the process of creating content to add to our school website for prospective families to view and also hope to be able to offer some external tours of the school after half-term in small groups to parents without children already at our school. As part of these arrangements, we will be filming a virtual tour of our school and publish a link to this on our website and would like to be able to include children in this. If, for any reason, you would prefer your child was not included in this film then please email office@summerleaschool.co.uk by next Thursday 8th October to let us know. By not contacting us, you are giving your consent.

Parent Focus Group

A reminder that our second Parent Focus Group meeting is being held via Zoom on Thursday 15th October at 1.30pm. The theme of the meeting is transition and discussion themes will include pupil mental health and wellbeing, virtual transition arrangements and the structure of the school day/routines. Please return the form attached to the letter issued at the start of this week if you would like to take part, or submit a question, by this Monday 5th October. We are hoping to have representatives from each year group. We will contact you with further details, including Zoom access codes and passwords. Myself, Mrs Strong and governor representatives will be in attendance - we look forward to seeing you!

Harvest Collection and Assembly

Harvest celebrations will need to look different this year. We will still be having a collection of items for Littlehampton and District Foodbank on Thursday 22nd October and further details about arrangements for this will follow. There will also be a virtual whole school assembly on the theme of Harvest led by Reverend Bob Sneddon from Rustington Methodist Church. Reverend Bob (as the children refer to him) has a long association with our school and has previously led assemblies which the children have very much enjoyed.

Parent-Teacher Consultations

These usually happen in the second half of the autumn term and this year will take place over the phone. Further details will follow.

Reminders

A reminder to all parents that children should only be bringing essential items into school at the moment. In addition, parents can only enter the school building if they have a pre-arranged appointment. Please try to ensure your child has everything they need with them for the day to avoid the need for having to drop forgotten items off. If you have any questions, please do speak with a member of staff on duty as we may be able to help and prevent the need for you to come back or go into the office.

Has your child been to A&E?

If your child has to visit Accident and Emergency we would really appreciate parents informing the office. This will allow us to inform our First Aiders and to monitor them in school as appropriate.

Used uniform

Thank you to the many parents that have kindly donated used uniform this term. Unfortunately, we are unable to hold any used uniform sales at the moment and do not have space to store any more. As such, we are unable to accept any further donations at the moment.

Spare socks

EYFS are short of spare socks. If you have any unwanted pairs that are clean and in good condition please pass these on to the team.

Thank you for your continued support. It has been lovely hearing children share and enjoy their favourite poems in school today as part of National Poetry Day celebrations.

Yours sincerely

Helen Morris

Mrs Helen Morris
Headteacher

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