



WEST SUSSEX COUNTY COUNCIL
SUMMERLEA C.P. SCHOOL



WINDSOR DRIVE, RUSTINGTON
WEST SUSSEX, BN16 3SW
HEADTEACHER: MRS H MORRIS
TEL: (01903) 856783
FAX: (01903) 856784

EMAIL: office@summerleaschool.co.uk

'Growing thoughtful learners and independent thinkers'



Monday 21st June 2021

Dear Parents and Carers,

By now you should have received your welcome pack – we hope you have found the information included helpful. If, for any reason, you have not received a pack please do contact the office.

We are writing to you with a few updates and some further information about what the first couple of weeks will look like in September when your child/ren start school.

We had originally planned for our transition day to take place on Wednesday 7th July. The Local Authority advised schools last week, following guidance from the Department for Education, that the transition day planned for Wednesday 7th July should now be postponed to **Wednesday 21st July** in the last week of term. Please see the attached document for further detail about this day and the session your child should attend.

We are also really pleased to attach a copy of our induction arrangements which outline what the first few days in the academic year will look like for our EYFS children. Please take note that on Thursday 2nd September and Friday 3rd September, the children will only attend one of the half day sessions each day. Please check which session your child has been allocated. If you have opted for your child to remain part-time they will finish their day at 11.45am and should be collected from the school office.

And finally, we have enclosed a 'special diet request form' from Chartwells – our hot school meals provider. Please complete and return this, as per the instructions on the form, as soon as possible if your child will require a special diet.

We are really looking forward to meeting you all on Wednesday 21st July and will be in touch shortly with further details surrounding our home visits and welcome meeting presentation.

Yours sincerely

Mrs Conrad
Early Years Leader

