



WEST SUSSEX COUNTY COUNCIL

SUMMERLEA C.P. SCHOOL

WINDSOR DRIVE, RUSTINGTON

WEST SUSSEX, BN16 3SW

HEADTEACHER: MRS H MORRIS

TEL: (01903) 856783

FAX: (01903) 856784

EMAIL: office@summerleaschool.co.uk



'Growing thoughtful learners and independent thinkers'



Friday 30th September 2022

Dear Parents and Carers

You will probably have seen the letter sent earlier today from our Chair of Governors, Sue Meekings, informing you of my decision to resign from the position of Headteacher at Summerlea with effect from 31st December 2022.

This is not a decision I have taken lightly. Having reached the start of my ninth academic year here as Headteacher, I believe the time is now right for me to hand over the reins to someone else to drive the school forward and lead the next stage of continuous school improvement and development.

I wish to thank Sue, the full governing body, staff and parents for all the support shown to me during my time in post. I am honored to have had the chance to touch the lives of so many children and it has been a pleasure and privilege to work with such a dedicated team of colleagues.

At this moment in time, I am not entirely certain about what it is I shall go on to next, but I currently intend to remain within education and to hopefully pursue my particular passion for Inclusion and SEND.

I wish Summerlea and its community all the best for the future and leave with a wealth of experience and some very special memories that I shall treasure forever. In my remaining time here, I will continue to give one hundred percent and will do everything I can to ensure a smooth handover to the new headteacher once appointed.

Other staffing news

We are delighted to have appointed Ms Phina Izard as our new School Business Manager. Ms Izard is currently working for Brighton and Hove City Council as a Senior Finance Officer. She has also previously worked at the Diocese of Chichester Academy Trust as an Academies Business Officer and at St Andrews CE High School as a Business Support Officer so comes with a wealth of experience, knowledge and skills. Ms Izard's first day with us will be 23rd November. Until this time, capacity in the office remains very stretched so please continue to bear with us. Unfortunately, we are unable to process any DBS applications for parent or grandparent volunteers until December because of this.



Governors have agreed that it is important, going forward, to separate the headteacher role from that of SENDCo. As such, we are now looking to recruit a part time SENDCo for three days per week, returning to a similar structure as when Mrs Ronchetti was in post.

Next Thursday we are interviewing for a Year 5 class teacher and I will be in touch with Elder Class parents with an update following this.

Finally, congratulations to Mr Bailey (Year 3 Class Teacher) whose partner gave birth to a beautiful baby boy last week. We look forward to meeting the new arrival!

Parent Governor Vacancy

Hopefully you will have seen the communication sent out last week regarding parent governors. We will have vacancies for two parent governors and would be interested to hear from any parents/carers who would like to stand for this important and rewarding voluntary position. If you are interested, please complete the nomination form, ensuring that you obtain the signature of 2 parents/legal guardians who support your nomination. You must also include a brief election statement describing your background and how you feel you could contribute to the school as a parent governor. Please return this to school in a sealed envelope, marked for the attention of the headteacher, no later than 9am on Friday 7th October 2022. Thank you for your interest.

Improving Attendance & Punctuality: Getting to School on Time

We have had a number of children who have been late to school on more than one occasion since the start of the school year. This means that they are missing important learning time as well as an opportunity to socialise with their friends.

Children of primary age largely rely on their parents and carers to get them to school on time. Here are some important tips to avoid your child being late to school:

- School **STARTS at 8:30 am**, make sure you arrive before then.
- Prepare the night before and set an alarm in plenty of time.
- Ensure school clothes are ready for the next day.
- Pack schoolbags the night before, ensuring any homework has been done.
- Prepare packed lunches the night before.
- Get a good night's sleep for getting up on time.
- [Sleeping for recommended levels helps growth and development; it also helps children to be fresh and alert for learning.](#)
- [Avoid the temptation to look at screens close to sleep times \(television and SMART devices, phones and iPads\).](#)
- Physical exercise and fresh air can help sleep, do something physical, swimming, a walk or jog, cycling etc.
- Develop a bedtime routine, a time for sleep with a realistic time to wake up, avoid clashes with others and their routines.
- Keep the alarm clock away from easy reach (to avoid being easily switched off).
- [Include making time for breakfast to fuel the day and learning ahead.](#)

If you would like further support with routines at home, please contact our Family Support Worker from the Dedicated Schools Team, Becca Byatt (07784 219721).

Safeguarding

The Department for Education has a document that helps parents identify the safeguarding issues to consider when choosing a provider entitled 'Keeping children safe during community activities, after-school clubs and tuition: Questions to help parents and carers choose out-of-school settings'. Parents can access the guidance here:

<https://www.gov.uk/government/publications/guidance-for-parents-and-carers-on-safeguarding-children-in-out-of-school-settings/keeping-children-safe-during-community-activities-after-school-clubs-and-tuition-questions-to-help-parents-and-carers-choose-out-of-school-settings>

Be Safe

As you will be aware one of our Key Three rules is 'Be Safe'. This is about children keeping themselves and others safe in school, outside of school and online.

Unfortunately, we have had some concerning reports from members of the local community who have witnessed a small number of children in Upper Key Stage 2 behaving unsafely on their way to/from school. If we are made aware of concerns and know who the children are we will always inform parents. If your child comes to/from school independently, please do remind them of the importance of being safe, especially close to roads and when traffic is at its peak. We will continue to reinforce this in school as well. If children are not able to be safe then a likely consequence is that they will no longer be permitted to come and go from school independently. Thank you for your support with this.

Primary Science Quality Mark

We are thrilled to have been awarded The Primary Science Quality Mark (PSQM) Gilt award. PSQM is a one-year school improvement programme for primary science, which provides professional development for new and experienced subject leaders each year. PSQM enables confident, knowledgeable, reflective leadership which results in an improvement in the way in which science is planned and taught across the whole school. PSQM is led by the University of Hertfordshire in collaboration with the Primary Science Teaching Trust.

Associate Professor Jane Turner, PSQM National Director said: *"There was never a more important time for primary children to have a high-quality science education. The coronavirus pandemic and climate change crisis have made everyone aware of the importance of science in our world. Primary schools have an important role to ensure that children understand how science works and keeps us and our planet healthy and safe. Schools that have achieved a Primary Science Quality Mark have demonstrated a significant commitment to science teaching and learning. The profile and quality of science in each awarded school is very high. Children are engaging with great science both in and outside the classroom, developing positive attitudes towards science as well as secure scientific understanding and skills. Science subject leaders, their colleagues, head teachers, children, parents and governors should be very proud."*

Thank you to Mrs Hawkins and Mr Bailey who are our brilliant science subject leaders and have worked incredibly hard to help our school achieve this award, through a year-long process of initial audit, followed by action and evidenced based reflection. What an amazing achievement!

Our new vision

As mentioned in communication earlier this week, on the two September INSET days we reviewed and revised our vision for Summerlea. I am excited to share our new vision with you below - we hope you like it! If you have any comments or questions (or feel we have missed something) then please do get in touch.

A **united team** and **community** that...

- **communicates, collaborates** and **celebrates**
- forms **trusting** and **nurturing** relationships
- is **values** driven and **inclusive**
- **cultivates strengths** and **builds character**
- fosters **curiosity** and **creativity**
- offers an **ambitious curriculum** for all

...so that everyone is **kind, safe** and **ready** to **love life and learning**.

Have a good weekend when it arrives.

Your sincerely

Helen Morris

Mrs Helen Morris
Headteacher

Apply online at:
westsussex.gov.uk/admissions



Was your child born between 1 September 2018 and 31 August 2019?

If so they are eligible to start school
in September 2023

Apply online!

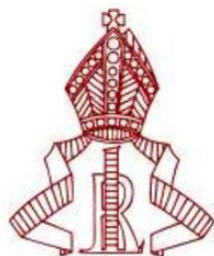
It's simple, convenient and time-saving.
If your application is received after the deadline,
your chance of securing a place at one of your
preference schools could be seriously affected.

You can apply online from
Monday 3 October 2022.
If you would like further advice or
information, phone: **03330 142 903.**

Deadline: Sunday 15 January 2023

Free internet access to apply online is available at all West Sussex libraries.





AHN/NCR

Bishop Luffa School

Part of the Bishop Luffa Learning Partnership

Westgate Chichester West Sussex PO19 3HP
A CHURCH OF ENGLAND SCHOOL
Telephone: 01243 787741

Head: Mr Austen Hindman
www.bishopluffa.org.uk

September 2022

Dear parents and carers of Year 6 pupils,

We hope that you will consider sending your child to Bishop Luffa School in September 2023. We pride ourselves on the family feel of our school, which is based on our Christian values and our belief that children should experience 'life in all its fullness' (John 10:10).

We are delighted to announce that we will be holding an **Open Evening on Thursday 13th October**. The Open Evening is open to all parents, carers and children and you do not need to book to look around the school. However, in order to reduce overcrowding in our main Hall, we will be asking parents and carers to book to attend one of the Head Teacher's talks (taking place at 6.00pm, 7.00pm and 8.00pm). Booking for the talks will be through Eventbrite and the **booking system will open at 6.00pm on Wednesday 21st September**. Please click on this link to book <https://www.eventbrite.co.uk/e/419645810917>

Talks will be given by the Head Teacher, our School Captains and some of our new Year 7s, before you are taken on a tour around the school by our Sixth Formers. These talks will also be available on our school website after the Open Evening.

We will also be holding four Open Mornings for Year 6 pupils and their families on Friday 14th, Monday 17th, Tuesday 18th, Thursday 20th and Friday 21st October. These are from 9.30am until 11.00am. Booking is required as there are limited spaces available for each morning. Attendees will need to arrive by 9.30am. Booking for the Year 6 Open Mornings are through Eventbrite and the **booking system will open at 6.00pm on Wednesday 21st September**. Please click on this link to book <https://www.eventbrite.co.uk/e/419658107697>

Please do not hesitate to contact us:

- If you have questions about the Admissions process, please email Mrs Gill Cooper, cooperg@bishopluffa.org.uk
- If you have questions about Year 7 specifically, please email Mr Neil Topley, topleyn@bishopluffa.org.uk
- If you have questions about additional needs for your child, or if your child is on the SEND register and you would like further information, please email Mrs Olivia Basurto, BasurtoO@bishopluffa.org.uk
- If you have general questions about the school, please email me, head@bishopluffa.org.uk

I look forward to meeting you.

Yours faithfully,

AS Hindman

Mr Austen Hindman.
Head Teacher



Registered office: Westgate Chichester West Sussex PO19 3HP
Bishop Luffa Learning Partnership (www.bishopluffalp.org.uk)

A Charitable Company Limited by Guarantee ~ Registered in England and Wales ~ Registered No. 8749379